



**PLAYER & PARENT  
TEAM HANDBOOK  
2011-2012 SEASON**

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# Des Moines Oak Leafs Hockey Club Player & Parent Handbook

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## Des Moines Oak Leafs Hockey Club Player & Parent Handbook

### **Foreword**

This handbook has been prepared to provide members of the Des Moines Oak Leafs Hockey Club a quick reference guide to quickly answer commonly asked questions. It is felt by the Board of Directors and coaching staff that if you are properly informed of team policies and player/parent responsibilities it will make your time with the Club a much more enjoyable and rewarding experience.

The actual policies referenced or other information contained within may be changed or updated without notice. The Midwest High School Hockey League (MHSHL) policies are available on the league website located at <http://www.midwesthighschoolhockey.com>. All members of the Oak Leafs are encouraged to read the complete text of the MHSHL policies and procedures.

### **Non-Discrimination Statement**

The Des Moines Oak Leafs Hockey Club does not discriminate on the basis of race, creed, color, religion, national origin, sex, marital status, sexual orientation, gender identity, physical or mental disability or socioeconomic status in educational programs and activities.

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## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Club Information

### **Oak Leafs Information**

Much of the information contained within this handbook can be viewed on-line at the team's website located at <http://www.dmoakleafs.com>. The website will also provide easy access to a number of documents and updates provided to team members and their families throughout the season, such as practice and game schedules, hotels, travel information, etc.

### **Oak Leafs Hockey Club History**

The Des Moines Oak Leafs Hockey Club was established in 1998 as a member of the Iowa High School Hockey League. The league has since changed names and the Oak Leafs now compete as one of 13 teams in the Midwest High School Hockey League. With the beginning of the MHSHL 2011-12 season, the team's 14th in the league, the Oak Leafs have transitioned from newcomer to perennial powerhouse.

The Oak Leafs have in their history 4 Varsity and 3 Junior Varsity regular season championships, 3 Varsity post-season tournament championships, 2 Varsity and 2 Junior Varsity tournament runner-up finishes. Both the Varsity and Junior Varsity teams have made appearances in all MHSHL post-season play beginning with the 2001 tournaments.

In 2011 the Oak Leafs represented the State of Iowa at the USA Hockey High School National Championship Tournament. The team finished the tournament with a record of 3-1, losing in the Quarter-Finals to the eventual champion, and finishing 5th overall.

### **Midwest High School Hockey League (MHSHL)**

Information in regard the MHSHL (formerly the Iowa High School Hockey League) can be found at the MHSHL website located at <http://midwesthighschoolhockey.pointstreaksites.com/view/Midwesthighschoolhockey>. The league formed in 1976 as the IHSHL and remained as such until the conclusion of the 2005-06 season. Beginning with the 2006-07 season the league renamed itself the MHSHL to better reflect the makeup of its member organizations from Iowa, Kansas, Missouri, and Nebraska. The 2011-12 season will mark the 36<sup>th</sup> year of the league's existence, providing hockey players with a competitive environment while emphasizing academics, skill development, competition, community and family.

The league is currently comprised of 13 teams separated into East and West Divisions. Teams play the other members of their own division three times and those of the other division twice, for a total regular-season of 32 games, at both the Varsity and Junior Varsity levels of competition.

The top 8 teams, as determined by the regular-season point standings, regardless of division, qualify for the MHSHL Post-Season Championship Tournament held at both the Varsity and Junior Varsity levels of competition. The Varsity tournament is played the first weekend following the conclusion of the regular-season and the Junior Varsity tournament is played the subsequent weekend. Both tournaments are currently held at a central site, the Ames/ISU Ice Arena.

The MHSHL Varsity Regular-Season Champion qualifies to participate in the USA Hockey High School National Tournament held in April. Should the regular-season champion decline the opportunity to participate in the High School Nationals, the second-place team will be offered the opportunity, and so on.

### **Oak Leafs Program Philosophy**

The Oak Leafs program philosophy is one of developing individuals as well as the team. The organization believes its primary role is to develop the character of players resulting in future upstanding members of society. The Oak Leafs organization understands that the life lessons taught to our athletes will carry far beyond the ice rink, and that preparing our players for competition entails imparting values and strategies that will impact them long beyond their playing days. The Club strives to develop and improve positive citizenship traits among the program's participants. The team endeavors to win, but not at the expense of learning, development, and most importantly the enjoyment of playing for the love of the game.

Participation in the Des Moines Oak Leafs Hockey Club program, while a privilege and not a right, should provide many athletes a lifetime basis for personal values, for work and leisure activities. Every effort will be made to support the team with the best facilities, equipment and most qualified staff available. Coaches will also teach the specific skills necessary for improvement as a hockey player and provide guidance in the development of self-realization, good sportsmanship, cooperation, leadership, ethical behavior, and an appreciation for the importance of practice and a strong work-ethic.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Club Information

The Junior Varsity program trains the athletes in the skills of the sport. MSHSL competition begins at this level and the Oak Leafs will afford as many players as possible the opportunity to participate within the schedule so that they may achieve their fullest learning and performance levels. While equal playing time among players is not guaranteed, the philosophy at the Junior Varsity level is to emphasize player development over wins. The coaching staff will attempt to keep disparity in playing time amongst team members to a minimum. The emphasis at the Junior Varsity level will be to develop the skills of the team members in order to enhance their ability to compete at the Varsity level in the future. Participation in the MSHSL post-season tournament at the JV level is seen as a well deserved bonus at the end of the season for recognition of lessons satisfactorily learned in practice and applied on the ice during competition.

The Varsity program will continue to develop hockey players and utilize those who show the greatest ability in a variety of skills. Those team members who are more able will be the primary participants. The Varsity team is for those who have learned the basic skills well and perform them both in practice and in competition. Role specialization of the athletes will become more evident at this level. Role specialization is necessary at this level of play for the team to be competitive in the league. Athletes may be used in specific roles for the benefit of the entire team. Therefore, while an effort is made to allow as many members as possible to compete, the more advanced athletes will receive the majority of participation time. The Varsity team will strive to compete at the highest level in the MSHSL. The team will endeavor to finish as high as possible in the MSHSL regular-season standings in order to benefit the team most in its goal to qualify for the MSHSL post-season tournament and potentially other post-season play opportunities afforded to the team.

Team members who display leadership and/or enthusiasm, in combination with basic skill development, may enhance their opportunity to participate at both the Varsity and Junior Varsity levels of competition. Additionally, it should be understood that some team members may participate at both the Varsity and Junior Varsity levels simultaneously, but likely to differing degrees.

### **Earning an Oak Leafs Letter**

The criteria for earning the Oak Leafs varsity letter have been established by the Oak Leafs Board of Directors. A philosophy underlies the criteria. The Board believes that, for members of our organization, earning a varsity letter should require evidence of commitment to team and expertise in sport. Measuring expertise is not a science. Nonetheless, we have well-defined standards for the sake of uniform decision-making. The criteria are set according to standards the Board of Directors believes are high, yet reasonable. The policies are intended to encourage athletes to persevere toward the goal of earning the varsity letter rather than to discourage or belittle anyone who fails to attain the standards.

Varsity athletes who remain as members of the team in good standing throughout the full season are eligible to earn a varsity letter, subject to the provisions below.

1. Senior athletes who have participated in a given program (varsity or junior varsity) for at least three years shall receive a varsity letter.
2. Injured athletes who meet the “playing time” criteria for the contests held up to the time of the injury may receive a letter.
3. In cases of extenuating circumstances, exceptions to the standards listed below are permitted with the approval of the coach and the Board of Directors.
4. Playing time criteria at the varsity level of play is participation in 50% of the games played.

### **Oak Leafs Coaching Staff**

#### **Varsity Head Coach Rob Rose**

Coach Rose grew up playing hockey in Gander, Newfoundland, Canada. Rob played two years of junior hockey in Toronto, Ontario (OPJHL) with the St. Michael’s Buzzers and the Vaughan Vipers. He went on to play four years of college hockey at Iowa State University (ACHA). He graduated from ISU in 2002 with a BS in MIS, and received his Master’s degree in Information Systems in 2009.

Rob joined the Des Moines Oak Leafs for the 2007-2008 season as an assistant varsity and junior varsity head coach. Prior to joining the Oak Leafs, Coach Rose served as a MSHSL official for two seasons and as an Assistant Coach with the Ames Little Cyclones from 2002 to 2005.

Coach Rose is a Computer Programmer in West Des Moines.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Club Information

### **Junior Varsity Head Coach Shawn Edwards**

Coach Edwards grew up in Des Moines where he played travel hockey. Shawn attended Hoover High School and was a forward for the Hoover/Roosevelt team. As a senior he was selected to be a member of the All State team. After high school Shawn played for one year at Hamline University in St. Paul, Minnesota.

When Edwards returned to Des Moines he joined the youth hockey program as a coach and has been an enthusiastic participant in the program for the last 25 years. Shawn has coached at every level in the program, from initiation to midgets, including 2 years as an assistant coach for the Iowa High School League's Des Moines Capitals. He also served 8 years on the DMYHA board, six of those as President. Shawn's passion for the game has also touched his business life, as he was the local owner of the USHL's Des Moines Buccaneers for 6 years.

Coach Edwards has owned and operated A+ Lawn and Landscape for over 20 years and he is also an owner in Sunrise Properties.

### **Assistant Coach Mike Gannon**

Coach Gannon grew up playing hockey in Des Moines, Iowa. He was a member of the original Des Moines Oak Leafs team of 1998. He was the first and only Oak Leaf selected to the IHSHL All Star team that year. Mike played under Coach Richer his Senior season. Mike studied Business Administration in Cedar Rapids and Iowa City after high school.

This will be Mike's third year as assistant coach with the Oak Leafs. Prior to joining the Oak Leafs, Mike served as a coach in the Des Moines Youth Hockey Association beginning in 2005. He has worked with several current Oak Leafs players in the recent past.

Coach Gannon currently works as a Sales/Service Representative in his family owned business, AAA Roofing, Inc.

### **Oak Leafs Board of Directors**

The Des Moines Oak Leafs Board of Directors meets on the second Monday of every month. These meetings are open to all members of the Oak Leafs organization. The Board is made up of current and former members of the Oak Leafs Organization.

#### **Board of Directors**

President – Doug Olson

Vice President – Doug Burns

Secretary – Donita Greenough

Treasurer – Cathie France

Immediate Past President – John Vogl

Members:

Mike Kelly

Mic Jund

Anthony Shellenberger

Dave Simon, MHSHL Team Representative.

#### **Disciplinary Committee**

Donita Greenough

Dave Simon

John Vogl

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## Des Moines Oak Leafs Hockey Club Player & Parent Handbook - Player Eligibility

The following represent the requirements that must be met by a player to be considered eligible to participate as a member of the Des Moines Oak Leafs Hockey Club in the Midwest High School Hockey League (MHSHL).

The Des Moines Oak Leafs Board of Directors shall have the right and discretion to refuse membership to any individual. Participation as a member of the Des Moines Oak Leafs Hockey Club in the MHSHL is a privilege, not a right.

### USA Hockey Requirements

1. A player shall not participate in any hockey related activity with the Des Moines Oak Leafs Hockey Club until a USA Hockey Individual Membership Registration Form has been completed, appropriate fee paid, and copy of registration provided to the Des Moines Oak Leafs Team Representative.
2. The Oak Leafs require that incoming players report any outstanding financial obligations to other USA Hockey registered organizations. As a member of USA Hockey the Oak Leafs cannot place an individual on their roster until the outstanding financial obligations with any previous Club are satisfied and the player is considered in good standing with that organization.
3. A player may request a release from the Oak Leafs to compete with another Club. The issuance of a release by the Oak Leafs is at the discretion of the Board of Directors. Under no circumstances will such a release be issued unless the individual has completed all financial commitment to, and are, in otherwise good standing with the Oak Leafs at the time that the release is requested.

### MHSHL Participation Guidelines

In accordance with MHSHL Policy Section 201, all teams and players must be registered with USA Hockey in accordance with rules established by USA Hockey and the Registrar of the Mid-West Affiliate before engaging in any on-ice activities.

Additionally, to participate in the League, players must be eligible to participate in their local school's interscholastic athletic programs. In order to determine the specific eligibility rules applied to any individual, it will be necessary for the parent to review their individual school's student handbook or contact the appropriate school officials for assistance in making the determination. The Iowa High School Athletic Association requires that all participants must be under 20 years of age and shall be enrolled students of the school in good standing.

Typically any student moving/transferring into a new school district who has been declared ineligible under a prior district's Student Activity Conduct Code or equivalent policy will not be eligible for participation in competition until the full period of ineligibility, as identified by the prior district, has been completed.

### MHSHL Standard on Academic Eligibility

In accordance with MHSHL Policy Section 301, to participate in the League, **players must be academically eligible to participate in their local school's interscholastic athletic programs.** Eligibility to participate must be provided by the Team Representative to the MHSHL Commissioner prior to the beginning of league play. Additionally, eligibility must be re-evaluated following the completion of any grading period that results in a final grade being posted to an individual's academic transcript.

In order to determine the specific academic eligibility rules applied to any individual, it will be necessary for the parent to review their individual school's student handbook or contact the appropriate school officials for assistance in making the determination. Typically, school standards require the passing of 4 credit courses at all times and the requirement for making adequate progress towards graduation to remain eligible.

### Oak Leafs Standard on Academic Eligibility

In accordance with the Des Moines Oak Leafs Team Rules (located elsewhere in this document) all players are expected to maintain a grade point of 2.0 in order to be eligible to play. Players will turn copies of grade reports into the coaching staff within one week of receiving a grade report from the school. If a player becomes ineligible to play, the player will be suspended for one game minimum. The Coach will meet with players and/or parents to determine further action, as deemed necessary.

### MHSHL Junior Play

In accordance with MHSHL Policy Section 105, players may practice and participate in games with a Junior team up to November 15 and after the Varsity post-season tournament without coach approval. With coach approval, a player may practice on an unlimited basis and participate in a maximum of 10 games during the MHSHL season. The Team Representative will be

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook - Player Eligibility

responsible for reporting player names and number of Junior games to the Commissioner. If the individual plays more than 10 games with a Junior team during the MSHSL season, the player will no longer be considered eligible to compete in the MSHSL.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Disciplinary Actions

The following represent the Disciplinary Actions that will be taken by the Des Moines Oak Leafs Hockey Club as required as a member of the Midwest High School Hockey League (MHSHL) or as required by Oak Leafs policy. ALL DISCIPLINARY RULES ARE SUBJECT TO CHANGE. These rules are intended to be in compliance with and in addition to the policies of the MHSHL. In the event an Oak Leafs rule or a portion of a rule contradicts the policy of the MHSHL, the harsher/stricter of the two rules shall prevail. This interpretation is consistent with MHSHL policy. In the event the Oak Leafs rules are silent as to an issue, the MHSHL policy will prevail.

### **MHSHL Standard on Game Misconducts**

In accordance with the MHSHL Policy Section 106:

- (a) All game misconduct penalties will be served in the division where the infraction occurred (Varsity or Junior Varsity).
- (b) A player who participates in both Varsity and JV will be suspended from all games until he has served the suspension in the division where the infraction occurred.
- (c) Any unserved game suspension(s) carry over to the year-end tournament and, if necessary, the following season.
- (d) Any unserved game suspensions by a non-returning player will be served by the team's coach.
- (e) The "Multiplier Rule" will be applied to players receiving more than one game misconduct during the regular season and tournament play:
  - (1) First game misconduct = 1 game suspension
  - (2) Second game misconduct = 2 game suspension
  - (3) Third game misconduct = 4 game suspension
  - (4) Fourth game misconduct = 8 game suspension or more
- f) Players given a penalty for leaving the bench to join an altercation (USA Hockey Rule 625b) will be assessed two game misconducts. (This is above and beyond the USA Hockey penalty of a major plus a game misconduct.) The player will progress by one game misconduct in the "Multiplier Rule."

### **MHSHL Standard on Tobacco Use or Possession**

In accordance with MHSHL Policy Section 401:

- (a) The first-offense penalty for possession of tobacco products is suspension for the next two scheduled games. The second-offense penalty for possession includes suspension for the next four scheduled games and a one-calendar-year probation beginning at the date of the first offense. If a third offense occurs during probation, the player is suspended for one-calendar year from the date of the third offense. If the player has no violation within the probation year, full eligibility is restored. Harsher local policies will apply along with League suspensions.
- (b) Enforcement begins September 1 and is effective through the dates of USA Hockey America's High School Showcase/USA Hockey High School Nationals.

### **MHSHL Standard on Standard on Alcohol/Drug Use or Possession, and Other Crimes**

In accordance with MHSHL Policy Section 402:

- (a) The first offense penalty for using, or having possession of, alcoholic beverages or illegally controlled substances; or, being legally convicted of a crime (excluding minor traffic violations) or choosing to enter into a diversion agreement in lieu of a conviction, is suspended for the next four scheduled games and a one-calendar-year probation from the date of the first offense. If a second offense occurs during probation, the player is suspended for one-calendar year from the date of the second offense. If the player has no violation within the year after the first offense, full eligibility is restored. Harsher local policies will apply along with MHSHL suspensions.
- (b) League policy shall be in accord with the Iowa High School Athletic Association, which states that discipline is at the discretion of the local school board. The League expects discipline for hockey to be similar for all other interscholastic athletics.
- (c) Enforcement begins September 1 and is effective through the dates of USA Hockey America's High School Showcase/USA Hockey High School Nationals.

### **MHSHL Additional Disciplinary Actions**

In accordance with MHSHL Policy Section 713:

- (a) The Commissioner shall have the authority to discipline players, team officials, team coaches, and game officials for conduct occurring prior to, during, and following League games and functions, which may be in addition to discipline imposed under the Rules of USA Hockey.
- (b) Discipline administered to players may include suspension and disqualification from further play in the League.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Disciplinary Actions

### **Oak Leafs Standard on Drug Use or Possession**

The following is the Des Moines Oak Leafs Policies in regard to Illegal Controlled Substances:

#### **1. Procedures when a Player is suspected to have controlled substances in their possession**

When a player or players are suspected to have an illegal controlled substance in their possession or are suspected to have used an illegal controlled substance during team sponsored activities including, but not limited to, bus travel, lodging, meals, and games, the Coaches and/or Team Representative and/or member of the Board of Directors (Team Reps) are required to take the following actions:

- 1.1. Team Reps are directed to search the room/bags/or person of the suspected player(s).
- 1.2. Team Reps are directed to question the suspected player(s). *(Items 1 and 2 will occur simultaneously in actual practice)*
- 1.3. In the event that a player(s) admits to use or possession of an illegally controlled substance the Team Rep is directed to obtain written verification by the player(s) in question, in the presence of a second Team Rep, and ensure that both the player(s) and Team Reps provide their signatures and date on the document.
- 1.4. Team Reps are directed to contact local law enforcement in an instance where illegal or suspected illegal substances are believed to be found.
- 1.5. Team Reps are directed to contact the player(s) parent/guardian and inform them of the situation and whatever actions local law enforcement is taking.
- 1.6. In an instance where suspected player(s) admits to possession or use of an illegal controlled substance to Team Reps, or law enforcement determines an illegal controlled substance has been found, Team Reps are directed to require parent/guardian of suspected player(s) to proceed to team location and retrieve their child. The player will not be allowed to continue to travel with the team until such travel is subsequently approved by the Oak Leaf Board of Directors.
- 1.7. Possession is defined as a player knowingly or intentionally possessing contraband on their person, in their equipment or travel bags, or in their presence on any team sponsored vehicle or within a team sponsored lodging facility.
- 1.8. Illegal Controlled Substance is defined as, but not limited to, Marijuana, Cocaine, Amphetamines/Meth, PCP, and Opiates. Additionally, it includes prescription drugs that are not legally prescribed to the player by a medical professional. It does include the illegal possession of a drug or chemical substance whose possession and use are regulated under the Controlled Substances Act.

#### **2. Suspensions for Illegal Controlled Substances**

Per MSHSL policy *Standard on Alcohol/Drug Use or Possession, and Other Crimes*, any player found to have used or be in possession of an illegal controlled substance will be subject to suspension and probation.

- 2.1. A first offense for using, or being found in possession of an illegal controlled substance will result in a suspension of the next four(4) scheduled games and a one-year calendar-year probation from the date of the first offense, per MSHSL guidelines.
- 2.2. Any player discovered to be in possession of or having used an illegal controlled substance during team sponsored activities including, but not limited to, travel, games, and lodging, an additional four (4) game suspension will be added to the MSHSL suspension requirements, resulting in a total suspension of eight (8) games.
- 2.3. If a second offense occurs during the probation period, the player will be suspended for one-calendar year from the date of the second offense, per MSHSL guidelines.
- 2.4. If the player has no violation within the year after the first offense, full eligibility is restored per MSHSL guidelines.
- 2.5. In any instance where a player is suspended for the use and/or possession of illegally controlled substances, for the remainder of the season the player will not be allowed to board independent of their parent/guardian(s) using team sponsored lodging. The suspended player will be required to room independent of the team under the supervision of their parent/guardian(s) when the team schedule requires overnight travel. If the suspended player's parent/guardian is unable to provide adult-supervised lodging for the player while the team is travelling, the player will not be allowed to travel with the team nor participate in team activities. All supervised lodging provided for the suspended player by someone other than a parent/guardian must be disclosed to a Team Rep prior to the team's departure for the scheduled games.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Disciplinary Actions

### **3. Disciplinary Committee**

The Oak Leafs Disciplinary Committee may at its discretion reduce, repeal or terminate, as it determines to be warranted, the following:

- 3.1. Additional game suspensions, as identified in section 2.2.
- 3.2. Requirement for player to travel with a parent/guardian, as identified in section 2.5.

### **Oak Leafs Team Rules**

All rules are subject to change at the discretion of the Oak Leafs Board of Directors or Coaching Staff as appropriate. Additionally rules may be added during the course of the season as warranted. The general team rules are listed in the “Des Moines Oak Leafs Hockey Club Team Rules” found *Oak Leafs Documents* section of the Player & Parent Handbook. Violation of any team rule by an individual is grounds for disciplinary action.

### **Application of Disciplinary Penalties**

In order to remain a member of the Club and in order to be eligible for future competition, a player who receives a penalty or suspension under USA Hockey Rules, MSHSL Rules or Des Moines Oak Leafs Rules:

1. Must continue to practice with the team (unless disciplinary action requires non-participation in practice and/or other team activities).
2. Cannot suit up or compete in home or away games.

These requirements apply for the duration of the penalty which is imposed.

After these requirements have been met for the duration of the penalty which is imposed, the player:

1. Can practice with the team (in the event participation in team activities was prohibited by disciplinary action).
2. Can suit up and compete at the discretion of the coach or Board of Directors.

The penalty will not be considered to have been served unless the player completes the season. If the player does not complete the season before the entire penalty is fully served, the penalty will apply to the next season in which the player participates.

### **Disciplinary Appeal Procedure**

Any player who believes his/her privilege to participate in Oak Leafs activities has been restricted without good cause has the right to immediately appeal the decision as follows:

1. A written request stating the justification for the appeal is to be presented to the Team Representative within two calendar days of the decision.
2. The Disciplinary Committee will review the matter and issue a decision within three calendar days of receipt of written appeal.
3. In an instance where an appeal must be made to USA Hockey or the MSHSL, the Team Representative will prepare such an appeal at the direction of the Disciplinary Committee, following all required protocol per the applicable organization’s appeals processes.
4. The decision of the Disciplinary Committee may be appealed, within two calendar days, to the Board of Directors
5. The Board of Directors will ensure it has a quorum and convene, review the case and uphold or dismiss the action within five calendar days.

### **Reasons for Decisions**

At each level of the appeal process, the decision shall be presented in writing and shall state the facts, the evidence taken into consideration and the reasons for such decision. The Chair of the Disciplinary Committee or the President of the Board of Directors shall be responsible for preparing the written decision for the body, as applicable.

### **Representation at Appeal to Board of Directors**

When appealing a decision of the Disciplinary Committee, the player and the Disciplinary Committee Chair or their designee shall have the right to appear before the Board of Directors and to present a written statement, ask questions and be questioned.

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## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Hazing

### **Des Moines Oak Leafs Hockey Club Stance on Harassment or Bullying**

The Des Moines Oak Leafs Hockey Club supports only those activities which are constructive, educational, inspirational and that contribute to the intellectual and personal development of the athletes who are members of the Club. The Oak Leafs unequivocally opposes any situation created intentionally to produce mental or physical discomfort, embarrassment, harassment or ridicule.

The Oak Leafs Hockey Club interprets hazing as any act whether physical, mental, emotional or psychological, which subjects another person, **voluntarily or involuntarily**, to anything that may abuse, mistreat, degrade, humiliate, harass or intimidate the person, or which may in any fashion compromise the inherent dignity of the person. In addition, any requirements by a member which compels another member to participate in any activity which is against Club policy or state/federal law will be defined as hazing.

### **Des Moines Oak Leafs Hockey Club Athlete Agreement Concerning Hazing**

In order to ensure that all members of the team understand what is expected of them in regard to the Harassment or Bullying, all players are required to provide a signature acknowledgement of the “Des Moines Oak Leafs Hockey Club Athlete Agreement Concerning Hazing” in order to participate as a member of the Club. A copy of this Agreement is included in the Documents section of this handbook

The Oak Leafs, as members of the MSHSL, are required to comply with the laws and regulations applied by the local school districts where the team members attend school. As such, the team is bound by the rules and regulations of the Iowa High School Athletic Association as applied to the schools that team members attend. Violation of Iowa law in regard to hazing may result in legal criminal/civil prosecution.

### **Iowa High School Athletic Association Hazing Policy**

The Iowa High School Athletic Association believes all individuals should be treated with respect and dignity. Students should be able to participate in IHSAA-sponsored programs in an environment free from any behavior that is intimidating, hostile, offensive, or dangerous. Each member school is responsible for taking such action and enacting such policies as may be necessary to address incidents of hazing and to ensure such conduct is prohibited. Policies enacted by schools should be in accordance with sections of the Iowa Code that address hazing.

#### **HAZING Iowa Code Section 708.10**

1. a. A person commits an act of hazing when the person intentionally or recklessly engages in any act or acts involving forced activity which endanger the physical health or safety of a student for the purpose of initiation or admission into, or affiliation with any organization operating in connection with a school, college, or university. Prohibited acts include, but are not limited to, any brutality of a physical nature such as whipping, forced confinement, or any other forced activity which endangers the physical health or safety of the student.
- b. For purposes of this section, "forced activity" means any activity which is a condition of initiation or admission into, or affiliation with, an organization, regardless of a student's willingness to participate in the activity.
2. A person who commits an act of hazing is guilty of a simple misdemeanor.
3. A person who commits an act of hazing which causes serious bodily injury to another is guilty of a serious misdemeanor.

### **Myths and Facts about Hazing**

Myth #1: Hazing is a problem for fraternities and sororities primarily.

Fact: Hazing is a societal problem. Hazing incidents have been frequently documented in the military, athletic teams, marching bands, religious cults, professional schools and other types of clubs and/or, organizations. Reports of hazing activities in high schools are on the rise.

Myth #2: Hazing is no more than foolish pranks that sometimes go awry.

Fact: Hazing is an act of power and control over others --- it is victimization. Hazing is premeditated and NOT accidental. Hazing is abusive, degrading and often life-threatening.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Hazing

Myth #3: As long as there's no malicious intent, a little hazing should be O.K.

Fact: Even if there's no malicious "intent", safety may still be a factor in traditional hazing activities that are considered to be "all in good fun." Besides, what purpose do such activities serve in promoting the growth and development of group team members?

Myth #4: Hazing is an effective way to teach respect and develop discipline.

Fact: First of all, respect must be EARNED--not taught. Victims of hazing rarely report having respect for those who have hazed them. Just like other forms of victimization, hazing breeds mistrust, apathy and alienation.

Myth #5: If someone agrees to participate in an activity, it can't be considered hazing.

Fact: In states that have laws against hazing, consent of the victim can't be used as a defense in a civil suit. This is because even if someone agrees to participate in a potentially hazardous action it may not be true consent when considering the peer pressure and desire to belong to the group.

Myth #6: It's difficult to determine whether or not a certain activity is hazing--it's such a gray area sometimes.

Fact: It's not difficult to decide if an activity is hazing if you use common sense and ask yourself the following questions:

### **Is It Hazing?**

Make the following inquiries of each team activity to determine whether or not it is hazing:

- 1) Is alcohol involved?
- 2) Will active/current members of the group refuse to participate with the new members and do exactly what they're being asked to do?
- 3) Does the activity risk emotional or physical abuse?
- 4) Is there risk of injury or a question of safety?
- 5) Do you have any reservation describing the activity to your parents, a teacher or coach?
- 6) Would you object to the activity being photographed for the school newspaper or filmed by the local TV news crew?

If the answer to any of these questions is "yes," the activity is probably hazing.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – MSHSL Rules of Interest

The following represent various Midwest High School Hockey League (MSHSL) rules of interest to both parents and players. . The Midwest High School Hockey League (MSHSL) policies are available on the league website located at <http://www.midwesthighschoolhockey.com>. All members of the Oak Leafs are encouraged to read the complete text of the MSHSL policies and procedures.

### **Protected List**

In accordance with MSHSL policy:

- Teams must submit a list of their top 10 Varsity players to the Commissioner prior to the first regular-season game. This list of 10 players comprises the “Protected List.”
- Protected players are ineligible for Junior Varsity competition. (See JV Policy for exceptions.)
- The protected list is frozen after teams complete 40% of the regular-season games.
- A team can make only one change to the protected list between the first regular-season game and prior to the 40% mark of regular season games played.

### **Junior Varsity Regular-Season Eligibility**

In accordance with MSHSL policy, players must meet certain criteria in order to participate at the Junior Varsity level. Those requirements and/or restrictions are:

- Players on the Varsity Protected List are ineligible to participate in JV games. Exception: If a JV team has 12 or less players for a game (excluding goaltenders) protected-list players may be used starting with the tenth player (regardless of position) and working up the list until the team has 13 skaters.
- Any player previously selected to an MSHSL All-Star team is ineligible to participate in JV games.

### **Junior Varsity Post-Season Eligibility**

In order to participate in the MSHSL Junior Varsity Post Season tournament, players must meet certain criteria. Those requirements and/or restrictions are:

- Players must have played in 60% of their team’s regular-season JV games to be eligible to participate in the JV year-end tournament.
  - Exception: If a player cannot participate in the required number of games due to injury, the Team Representative can submit medical records and a written request to the Commissioner for a waiver.
  - Exception: Players who transferred from another team and missed 50% of the games are eligible if they played in all remaining JV games after returning to active status.
- Goaltenders that were in net for more Varsity game minutes than JV game minutes are ineligible to participate in the JV year-end tournament.
- Any player who finishes the regular season in the top-25 Varsity scoring list is ineligible to participate in the JV year-end tournament.

### **Varsity Game Format**

- All games will be played in accordance with the rules established by USA Hockey.
- Three fifteen (15) minute stop-time periods. There will be a ice scrape between each period
- Overtime – If teams are tied at the end of regulation, there will be a 3-minute rest, followed by one 10-minute sudden death overtime. If neither team scores, the game is declared a tie.
- Running Clock – A running clock will be in effect when a team reaches a 6-goal lead. The clock reverts to stop-time if the lead is less than 6 goals.

### **Junior Varsity Game Format**

- All games will be played in accordance with the rules established by USA Hockey.
- Three fourteen (14) minute stop-time periods. There will be an ice scrape between the second and third periods.
- If teams are tied at the end of regulation, the game is declared a tie – there is no overtime.
- Running Clock – A running clock will be in effect when a team reaches a 6-goal lead. The clock reverts to stop-time if the lead is less than 6 goals.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – MSHSL Rules of Interest

### **Game Cancellations**

- If weather conditions or other acts of God which would endanger the life or safety of League players, or if the bus company refuses to transport the team, Team Representatives may mutually agree to cancel the regularly scheduled game. Every attempt should be made to reschedule the game.
- If a visiting team fails to appear for a regularly scheduled game, the visiting team must compensate the home team for loss of expenses, including ice fees and gate receipts, and must agree to reschedule the game.
- If the Commissioner determines that the game cannot be rescheduled, the game shall be forfeited in favor of the home team and the Commissioner may assess an additional fine, not to exceed \$100. The home team will be credited with a win and awarded two points in the standings. The visiting team will be credited with a loss and no points in the standings.
- In case of unavoidable delays, a game is declared complete after 1½ periods. If the game is shorter than 1½ periods, the referee may award the visiting team a win by forfeit.

### **MSHSL Academic Award**

- All players with cumulative 3.0 GPA and above will receive an academic award certificate.
- The Executive Board may withhold certificates of players who quit their respective teams before the season ends and of players whose conduct is not in keeping with the spirit of the League.
- Certificates will be given to Team Representatives for presentation to players at individual team banquets.

### **MSHSL President's Senior Academic Award**

- All seniors with cumulative 3.5 GPA and above will receive the President's Senior Academic Award.
- Proof of GPA must be submitted to the League President.
- The Executive Board may withhold certificates of players who quit their respective teams before the season ends and of players whose conduct is not in keeping with the spirit of the League.
- Awards will be presented during ceremonies at the year-end tournament.

### **MSHSL All-Star & All-League Teams**

- The MSHSL Varsity All-Star teams will be divided into two divisions, East and West.
- Each team will be composed of twenty players: 12 forwards, 6 defensemen, and 2 goaltenders.
- The MSHSL Vice President in charge of All-Star Selection will conduct secret balloting using the procedures outlined in the MSHSL Varsity Policies Section 901.
- All head coaches in the MSHSL will participate in the secret balloting for both the East and West teams. Coaches should consider hockey talent, sportsmanship and leadership when making selections.
- All teams shall have at least one player selected to the All-Star team.
- The All-Star game will be played Saturday night during the Junior Varsity post-season tournament.
- The All-League Team is selected via secret ballot conducted by the Vice President in charge of All-Star selection per the procedures detailed in the MSHSL Varsity Policies Section 902.
- The All-League team is made up of the League's best 6 players — 1 goaltender, 2 defensemen, and 3 forwards — as voted by the head coach of each team.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Parent Information

### **Oak Leafs Committees**

In order for the Oak Leafs to function as an organization it takes a multitude of volunteers to manage the various activities associated with the team's activities. The individuals listed below are the immediate contacts for these positions. Additional volunteers are always needed, so please don't hesitate to offer your assistance. Additionally, each year several parents are needed to transition in and fill the roles of departing parents.

### **2011-2012 Committee Chairs**

Social Events – Maren McDougal, Janan Burns  
Team Dinners – Cheryl Simon  
Fan Bus – Cheryl Simon  
Clothing & Letter Jackets – Heather Olson  
New Parent Mentor – Janan Burns  
Pictures & Posters – Kayla Owenson  
Gift Wrap Booth – Janan Burns  
Game Day Activities – Beth Alexander  
Time Clock – Kent Knopf  
Scoresheet – Kent Knopf  
Game Announcer – Doug Olson  
Game Music – John France  
Team Video – Open  
Volunteer Event Organizer – Kathy Giles  
Fundraiser Organizer – Open  
Website – Dave Simon

### **Player Account and Billing Information**

Player fees are billed via Club invoice mailed to the players home address on the 15<sup>th</sup> of the month. The due date for payment of the invoice is the 30<sup>th</sup> of the month. Payments are made in five equal installments over the course of the season. Any deviation from this payment schedule must be authorized and arranged in advance with the Club Treasurer. Failure to pay Club fees in a timely manner will result in the suspension of the player's participation privileges with the Club until the delinquent amount is paid or an appropriate payment arrangement is made with the Club.

Fees associated with the purchase of Oak Leafs jerseys, socks, equipment bags and team warm-ups will be billed to the player via Club invoice. Purchases of optional Oak Leafs clothing, hats, etc. for the player or his family can be billed via Club invoice as well.

### **Parent Game Day Work Assignments**

In order for the team to be able to successfully manage home games all families are scheduled to fill game day work positions throughout the season. A parent game day work assignment schedule will be provided to all families prior to the first home game.

Parents are required to ensure their game day duties are covered, either by themselves or by someone else with whom they have made an alternative arrangement. It is not the responsibility of the Team Representative or other Oak Leafs official to make schedule changes or alternative arrangements in regard to any game day assignments.

The game day assignments consist of the following positions to be filled during both the Varsity and Junior Varsity Games; Ticket Takers, upper and lower doors; Game Music; Game Announcer; Scoresheets; Game Clock; Moving nets between scrapes by the Zamboni; and Game Host.

Ticket Takers for the first game need to be at their posts 60 minutes prior to the game. Ticket takers for the second game need to relieve those filling the first game positions immediately upon conclusion of the first game.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Parent Information

### **Game Host Guidelines**

The Game Host is a highly visible position during Oak Leafs home games. This individual wears a bright orange vest and his goal is to try and ensure EVERYONE who comes to an Oak Leafs game will have fun. And while the Game Host can't force people to have fun, it is his job to defuse situations that might not be fun. And always remember that it may be a member of the Oak Leafs organization that may be the one ready to escalate a situation into something that is not fun. At the same time, the Game Host can prevent a situation that could be uncomfortable for one of our parents.

The Game Host guidelines are as follows:

1. We are not there to replace law enforcement. You are not the law. The closest you come to this is being the guy who decides to bring the law into the picture.
2. Never ever lay a hand on anyone. If there is a situation, approach it calmly and with a smile. Ask questions rather than dictate orders. "Can I help you?" always works. Then let each side tell their story. Just listen. Usually there's nothing more to do than to say that we are all here to watch our boys play hockey so let's do that.
3. Be visible. You can watch the game but move around every now and then. The scorer's table will announce that you are in the building and people will understand who you are. If we keep moving they will start thinking there are more than one of us. And there is the perception we are figures of authority.
4. If you are the host for the first game you need to be in place a half hour before game time.
5. One of the biggest issues we run into is who gets to sit in the tables at the top of the stairs. The stands are now marked so that visitors' sit on the north side (or your left as you stand at the top) and Oak Leafs sit to the south. There are signs showing this.
6. Alcohol is not allowed to be outside of the lounge. If parents want to drink during the games, they have to do so behind the glass.
7. Trouble areas to be aware of: the Lounge during any break; Hallway under stands when visiting team is going to locker room. At the end of each period, the game host will open the door to let visitor's off the ice and then proceed to the hallway under the stands. When a visitor is ejected from a game during a period it is especially important that you make sure there is no trouble in the hallway. You should try to at least be in the hallway in advance of the player. If there are people in the hallway, you may want to ask them to leave. It should be obvious when this is needed.
8. The third period of Varsity game, especially when close, get very hot. Best spot to "watch the action" at this point is at the top of the stairs with a trip down and around during a stoppage.
9. A cell phone call to the Team Rep should be made if a situation requires the visiting team rep or coach to be involved. The game will be stopped if things require their attention. It's only your job to notify the bench.
10. In the event that things do escalate in a hurry, it's your call as to needing law enforcement presence. Again, we are not the police and don't get yourself in the middle of a situation that has gone from volatile to ballistic. In these situations, the Game Host will confer with one of more of the Oak Leaf Board of Directors members and make a decision as to the need to call local law enforcement.

### **Player Equipment Requirements**

All players are required to provide their own protective equipment, skates, and sticks. The helmet, gloves, and breezers (pants) are to be NAVY blue in color. There is no specific brand or model requirement. The team does not order this equipment for players. All families must procure this equipment on their own.

The team does order jerseys, hockey socks, team sweats (warm-ups), equipment bags, and overnight bags for all players. These items are owned by the player and will be billed to the players team account once they are issued to the player.

Jersey numbers are issued to players by the coaching staff. The available jersey numbers vary from year to year based upon the graduating senior class. No special jersey number orders are taken by the team.

### **Team Clothing**

Players are not required to purchase any team logo clothing items such as sweatshirts, t-shirts, collared shirts, hats, etc. However, these items are made available to purchase throughout the season. These purchases are billed to the players account when distributed.

## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Parent Information

### **Team Travel Information**

The following information is being provided to help families understand how team travel occurs for the hockey team itself. While we are always happy to have a contingent of Oak Leaf fans on the road, it is not necessary for family members to travel with the players to away games. We would encourage you to attend road games if you can. However, we want to make clear it is not mandatory that parents travel and that your child will be expected to remain with the team during the road trips.

In instances where you have conflicts and need to take your child home early or leave the team location for a period of time, those will need to be addressed with the coach in advance to ensure we are aware of the situation and are accounting for all players appropriately.

### **Team Bus**

- All travel to and from AWAY hockey games for players occurs via team bus. The only exception to this rule is travel to Ames, where parents are required to provide/arrange transportation for their sons.
- Players are NOT allowed to drive themselves to Ames. Players must ride with an adult (We will however be taking a team bus to Ames for the Varsity and JV post-season tournaments).
- Bus fees are included in your fees for the season – there is no additional charge.
- For travel dates, the players will meet at the MISF to load on the bus at a predetermined time. Those times, and reminders, will be provided to the players, and via e-mail to the parents during the week of the trip.
- In the case of inclement weather, it is possible that we may bump up a departure time. In those instances, a text message and e-mail will be sent out as far in advance as possible to provide adequate time to make necessary arrangements for getting your son to the rink in time to make the bus.

### **Team Hotel**

- Hotel rooms are provided for team members during overnight travel. The cost of the hotel room is included in your fees for the season. There is no additional cost to you.
- The boys typically sleep 3 to a room. Rooming assignments are made by the coaching staff.
- There is a curfew check conducted by the coaches each evening – along with monitoring of all activities by the boys during the entire trip by the coaching staff and team representative.
- Typically our travel occurs later in the evening, meaning arrival time at the hotel is late and the boys are usually headed straight to sleep.
- Wakeup calls are arranged by the team representative, along with a head count to ensure everyone is accounted for in the morning prior to departure.

### **Meals on the Road**

A variety of things happen with regard to meals while the team is on the road. Notice will be sent to players and parents prior to departure from the rink as to which meals the team will be providing. That way you can make an estimate as to how much cash you need to send along with your child for the meals they are responsible for directly.

- OUT & BACK SAME NIGHT - it is typical for there to be a volunteer signup to provide sandwiches, chips, treats, etc. for the players to eat on the way to the game (multiple volunteers, no-one is asked to foot the entire bill for the trip). The team will provide drinks. The bus will usually stop at a fast food place after the game to allow the players to pick up a meal for the return trip – this is usually paid for by the players themselves.
- OVERNIGHT(S) – the various ways this is handled depends upon the length of the trip. Typically we will have the volunteer signup for sandwiches as previously explained for the initial trip out. Dinner after the game usually consists of pizza or some other quick food provided by the team and ordered in advance, since it is typically late at night. In instances where we have more time, a lunch during a three day road trip for example, the team will eat at a buffet style restaurant. All the hotels we stay at on the road provide breakfast to the team in the morning. Typically the last meal of the weekend (after last game) is the responsibility of the players themselves – the team will stop at a fast food location on the return trip home.

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## Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Club Documents

The documents that following within this section of the handbook are representative samples of the documents that the parents and/or players were asked to sign as a condition of participation with the Des Moines Oak Leafs Hockey Club.

The documents that follow are:

- G-2 Des Moines Oak Leafs Hockey Club Team Rules
- G-3 Des Moines Oak Leafs Hockey Club Payment Agreement
- G-4 Des Moines Oak Leafs Hockey Club Permission for Release of Information
- G-5 Des Moines Oak Leafs Hockey Club Athlete Agreement Concerning Hazing

# Des Moines Oak Leafs Hockey Club Player & Parent Handbook – Club Documents

## Des Moines Oak Leafs Hockey Club Team Rules

### PRACTICES

#### On Time

- Players must be dressed and on the ice by 4:15PM. If you cannot make it to practice on time or will miss practice for any reason you must contact the coaching staff before practice.
- Failure to make contact will be considered an unexcused absence.

#### Unexcused Absences

- 1<sup>st</sup> offense - Player will sit an entire period in the next scheduled game.
- 2<sup>nd</sup> and subsequent offenses – Punishment will be at the discretion of the coaching staff. Severity of punishment will increase in relation to the number of unexcused absences the player incurs.

### GAMES

#### On Time

- Varsity players will report as directed – usually one hour or 45 minutes prior to face-off.
- Junior Varsity players will be at the arena by the start of the Varsity game. The first time you are late you will be warned; after that you will miss a period every time you are late.
- All players will report as directed for away games. If you are late you will not have a ride, the bus will leave without you.

#### Home Game Dress Code

- Collared dress shirt (tucked in) and slacks are required. Ties are optional. No jeans, sandals, cut pants or shorts.

#### Away Game Dress Code

- Warm-ups will be worn unless the team decides to wear nice pants and a collared shirt. No shorts or other gym-type clothes. (They can be worn on the bus but you must change before entering the arena.)

#### Headgear

- Only Oak Leafs hats or stocking caps may be worn while at home games or travelling on the road with the team.

**\*\*\*PLAYERS MAY NOT LEAVE THE ARENA WHILE THE OTHER SQUAD IS PLAYING.\*\*\*** REMEMBER – you are representing the Des Moines Oak Leafs at home and away games, on and off the ice.

### STANDARD ON TOBACCO USAGE

Any player who uses tobacco products, or is in the possession of tobacco products, will for the first offense be suspended for the next two (2) scheduled games. For the second offense, a player shall be suspended for four (4) scheduled games and is on one year probation from the first offense. This means that if another offense occurs within the year of probation, the player is suspended for one calendar year from the date of the second offense. If the player has no violation within the year after the first offense, full eligibility is restored. This policy begins September 1st and is effective through the Pittsburgh Showcase and USA Hockey High School Nationals. Suspensions herein are minimum suspensions and if local policies are harsher they shall prevail.

### STANDARD ON ALCOHOL, DRUGS, OR CRIME

Any player who uses or has possession of alcoholic beverages, including beer, or illegally controlled substances, including marijuana, or who is legally convicted of committing a crime (excluding minor traffic violations) or who agrees to enter into a diversion agreement in lieu of a conviction, will automatically be suspended. For the first offense the player will be suspended for the next four (4) scheduled games. After the first offense, a player is on one year probation from the first offense. This means that if a second offense occurs within the year of probation, the player is suspended for one calendar year from the date of the second offense. If the player has no violation within the year after the first offense, full eligibility is restored. This policy begins September 1st and is effective through the Pittsburgh Showcase and USA Hockey High School Nationals. Suspensions herein are minimum suspensions and if local policies are harsher they shall prevail.

Team members are subject to the “Oak Leafs Standard on Drug Use or Possession” as detailed in the *Des Moines Oak Leafs Hockey Club Player & Parent Handbook*.

### ACADEMICS

A grade point of 2.0 must be maintained in order to be eligible to play. Players will turn copies of grade reports into the coaching staff within one week of receiving a grade report from the school. If a player becomes ineligible to play, the player will be suspended for one game minimum. The Coach will meet with players and/or parents to determine further action, as deemed necessary.

**ALL RULES ARE SUBJECT TO CHANGE.** These rules are intended to be in compliance with and in addition to the policies of the Midwest High School Hockey League. In the event an Oak Leafs rule or a portion of a rule contradicts the policy of the MHSHL, the harsher/stricter of the two rules shall prevail. This interpretation is consistent with MHSHL policy. In the event the Oak Leafs policies are silent as to an issue, the MHSHL policy will prevail. The player and parent(s) are advised to read the complete text of the policies and procedures of the MHSHL, in particular the section on Player Eligibility, which can be found on the MHSHL website.

I/We acknowledge that I/We have read the Oak Leafs Team Rules stated above and will abide by said rules.

\_\_\_\_\_  
Player

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian

\_\_\_\_\_  
Date

**DES MOINES OAK LEAFS HOCKEY CLUB PAYMENT AGREEMENT**

This AGREEMENT is entered into in the State of Iowa between

\_\_\_\_\_, father/mother/guardian (“Parent”) of  
\_\_\_\_\_ (child’s name) (“Player”).

The Parent agrees to pay the Des Moines Oak Leafs Hockey Club (“Club”) a total of \$3,200 dollars (“Fees”) for the Player’s participation in the 2010-2011 hockey season with the Club.

The payment of Fees will be made by the due date of invoice or due upon receipt of final invoice, whichever is earliest. Payment may be made in installments as determined by the Club and invoiced by the Club. Invoicing is completed by the 15<sup>th</sup> of the month with a due date of the 30<sup>th</sup> of the month.

1. The Parent shall be obligated to pay the Club Fees as established for participation as a member of the Club, with the understanding that if a payment is delinquent, then the Player’s playing and participation privileges with the Club and his/her team may be suspended until the delinquent amount is paid or an appropriate payment arrangement is made with the Club.
2. The Parent agrees to be responsible for the financial commitment made in this Agreement even in the event that Player’s Club or playing privileges are suspended and/or terminated for any reason, including but not limited to disciplinary or academic issues, injury or illness, and understand this to mean that in no case will the Player Fees be prorated for any portion of the season.
3. The Parent understands that if the Player resigns or otherwise voluntarily terminates his/her participation for any reason, then the Player is not entitled to a refund of the Player Fees and must pay the entire remaining balance of the Player Fees.
4. The Parent further agrees to pay all incidental charges associated with Parent’s, Parent’s family, and Player’s participation with the Club which include, but are not limited to clothing, fund raising activities and miscellaneous items. These items will be invoiced to the Parent by the Club.
5. The Parent understands that the Club may, at their sole discretion, based on past payment history, or other sound business practice, elect to require the full payment of Player Fees once a player is placed on a team.
6. The Parent understands that he/she is responsible for fines or costs assessed for damage to facilities, locker rooms, etc., used in conjunction with Club’s practices, games or other team events which are caused by the above named Player.
7. The Parent understands that the Club is entitled to assess a reasonable charge for any returned check.
8. The Parent agrees to pay all costs and expenses including, but not limited to, fees and any costs of attorney and other professionals incurred by the Club in the collection of the Fees due the Club.

It is understood that the Parties **intend to be legally bound by this Agreement**, and that this Agreement was signed in, and is enforceable, in the State of Iowa.

I hereby agree to the terms of this Agreement, acknowledge that I have read, understand and agree to be legally bound by this Agreement.

\_\_\_\_\_  
Parent or Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name/Title of Club Officer

\_\_\_\_\_  
Date



PERMISSION FOR RELEASES OF INFORMATION

I hereby authorize \_\_\_\_\_ to release  
( Name of School )

confidential information concerning the academic progress of

\_\_\_\_\_ during the 2010-20011 school year to  
( Student/Athlete )

Des Moines Oak Leafs Hockey Club team representative Dave Simon,

7124 Wilshire Blvd., Windsor Heights, IA 50324.

It is understood that a photocopy of this authorization shall be as valid and effective as the original.

\_\_\_\_\_  
Date Student Athlete

\_\_\_\_\_  
Date Parent/Guardian

**DES MOINES OAK LEAFS HOCKEY CLUB ATHLETE AGREEMENT CONCERNING HAZING**

The Des Moines Oak Leafs Hockey Club supports only those activities which are constructive, educational, inspirational and that contribute to the intellectual and personal development of the athletes who are members of the Club. The Oak Leafs unequivocally opposes any situation created intentionally to produce mental or physical discomfort, embarrassment, harassment or ridicule.

The Oak Leafs Hockey Club interprets hazing as any act whether physical, mental, emotional or psychological, which subjects another person, **voluntarily or involuntarily**, to anything that may abuse, mistreat, degrade, humiliate, harass or intimidate the person, or which may in any fashion compromise the inherent dignity of the person. In addition, any requirements by a member which compels another member to participate in any activity which is against Club policy or state/federal law will be defined as hazing.

Actions and activities which are prohibited include, **but are not limited to**, the following:

- Any type of initiation or other activity where there is an expectation of individuals joining a particular team to participate in behavior designed to humiliate, degrade or abuse them **regardless of the person's willingness to participate.**
- Forcing, requiring or pressuring an individual to consume alcohol or any other substance.
- Forcing, requiring or pressuring an individual to shave any part of the body, including hair on the head.
- Any requirement or pressure put on an individual to participate in any activity which is illegal, perverse, publicly indecent, contrary to genuine morals and/or beliefs, e.g., public profanity, indecent or lewd conduct or sexual gestures in public.
- Urinating on an individual or subjecting an individual to physical contact with any other bodily fluid or hazardous materials.
- Required eating of anything an individual would refuse to eat otherwise.
- Any activity or action that creates a risk to the health, safety or property of the greater community.
- Assigning or endorsing pranks such as stealing or harassment of another organization.
- Expecting or pressuring individuals to participate in an activity in which the full membership is not willing to participate.
- Physical abuse of any kind.
- Nudity at any time.
- Paddling, beating or otherwise permitting a member to hit other members.
- Morally degrading/humiliating games or other activity that makes a member the object of amusement, ridicule or intimidation.
- Subjecting a member to cruel and unusual psychological conditions.
- Intentionally damaging the equipment making it un-useable or likely to degrade the owner's performance.

I have read the policy about hazing and understand that if I am in violation of this policy I will be subject to discipline as adjudicated by the Oak Leafs Disciplinary Committee that may include, but is not limited to, suspension from the team and/or removal from the team. In addition, I am aware that the team may be subject to group discipline that can include, but is not limited to, team probation, cancellation of individual contests and/or cancellation of the entire season.

I understand that I am required to know, understand and follow the rules, policies and procedures related to hazing as defined in the Des Moines Oak Leafs Hockey Club Parent & Player Handbook.

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Date

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Signature of Athlete

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